VAIL-Flow

AUTOMATED WORKFLOW MANAGEMENT

www.velosiaims.com
Velosi offers VAIL-Flow Software, a dynamic document approval management software exclusively developed to revolutionize the way documents are being approved. This software helps one group to manage the approvals of various documents that are being generated internally and externally from each department’s approvals up to the issuance of technical reports to clients.

This Workflow Management Software plays an essential role in a day-to-day work flow approval processes and procedures of an organization. Choosing the right tool can intensely impact the business’ operational efficiency by reducing the manual efforts involved and automate redundant tasks. It is also used to manage pending tasks, maintain records and easy access of all reviewed work documentations and process.
## Contents

<table>
<thead>
<tr>
<th></th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>01</td>
<td>What is Workflow Management?</td>
<td>04</td>
</tr>
<tr>
<td>02</td>
<td>What is Workflow Management Software?</td>
<td>04</td>
</tr>
<tr>
<td>03</td>
<td>What is VAIL – Flow?</td>
<td>05</td>
</tr>
<tr>
<td>04</td>
<td>How does Velosi Prevail in Competition?</td>
<td>05</td>
</tr>
<tr>
<td>05</td>
<td>What is Velosi’s Methodology?</td>
<td>05</td>
</tr>
<tr>
<td>06</td>
<td>What Distinguishes VAIL-Flow from Others?</td>
<td>06</td>
</tr>
<tr>
<td>07</td>
<td>Major Benefits of VAIL-Flow</td>
<td>06</td>
</tr>
<tr>
<td>08</td>
<td>Features of VAIL-Flow</td>
<td>07</td>
</tr>
<tr>
<td>09</td>
<td>Some of Our Clients</td>
<td>12</td>
</tr>
<tr>
<td>10</td>
<td>Worldwide Existence</td>
<td>13</td>
</tr>
</tbody>
</table>
What is Workflow Management?

Workflow management is the process of conceiving and optimizing the flow of a series of data to enhance the accomplishment of a business process. It encompasses identifying dispensable tasks, framing the workflow in an ideal state, automating the process, and detecting the possible obstacles or areas for improvement.

What is Workflow Management Software?

Workflow management software is an application designed to set up & monitor a specific group of tasks along with its sequence. It allows users to collaborate and automate processes, as well as to define different workflows for various kinds of processes and applications. It can also help reduce the manual efforts involved and automate redundant tasks.
What is VAIL – Flow?

VAIL – Flow is the brainchild of Velosi Asset Integrity Ltd (VAIL). It is an open-source, enterprise workflow management software solution exclusively designed to automate repeatable business functions. The key purpose of the VAIL - Flow is to build a distinct environment to manage the complexity of multiple office automation environments smoothly.

How does Velosi Prevail in Competition?

Velosi’s VAIL-Flow software solution elevates our clients’ organizational operations, ensuring that businesses stay on the progressive path to achieve its objectives. One of the advantages of VAIL - Flow is that it enables organizations to mitigate wasteful practices that hinder the workflow. It also helps organizations diminish errors and fix bottlenecks, improving process efficiency.

What is Velosi’s Methodology?

Since every team and department in business has particular standard processes to adhere to, Velosi designed VAIL – Flow in such a way to productively identify the best approaches to map, execute, integrate, improve, and automate workflows.
What Distinguishes VAIL-Flow from Others?

VAIL-Flow is an automated tool to effectively manage the flow of work and document approvals.

Major Benefits of VAIL-Flow:

- Efficiently automates your office workflows and creates a real impact on productivity within your organization.
- Has a large influence on self-esteem, confidence and employability, ultimately leading to healthier and sustainable organizational practices.
- Manages the approvals of various types of documents from internal HR approvals to issuance of technical reports.
- Equipped with a single dashboard which allows you to check in progress as well as completed statuses in each department.
- Allows the user to view the pending status on each and every workflow task.
- Enables the user to enter all document details manually and provides the summary for all.
- Offers an in-depth overview of all the documentation that is already processed.
- Encourages the user to mention high priority for getting quick approvals.
- Easier to create custom reports and analytics that are driven by an instinctive user interface.
What are the Major Benefits of VAIL – Flow Modules?

VAIL – Flow comes with a host of benefits that make it ideal for small to medium-sized enterprises and well-established organizations.

**Major Features of VAIL-Flow:**

- Convenient
- Streamlined
- Powerful
- Enterprising
01 CONVENIENT

Anytime, Anywhere Access
The Anytime, Anywhere Access facility of the software enables you to access data from any device or location without having to worry about network downtime.

Mobile-Friendly Platform
With the Mobile-Friendly Platform, it is now easy to develop and execute processes while you are on the go from your smartphone.

Secure & Customizable Access Control
The Secure and Customizable Access Control system improves efficiency and reduces operational costs. A part of the employee onboarding as well as offboarding practice, it ensures a steady method for managing bulk access requests.

Intuitive User Interface
The contemporary, Intuitive User Interface makes it easy to manage business processes by building customized workflow swiftly according to the specific needs.

Code-Free Designs
Simple and easy to use Code-Free Designs enable users to create and publish workflows and forms smoothly and rapidly.
Automated Task Allocation
The Automated Task Allocation facility helps forward documents to the next processor and processing step. The process usually gets initiated by the user as an ad hoc workflow.

Flexible Workflow Patterns
The Flexible Workflow Patterns enable you to account for parallel processes for not limiting the functionality at any level.

Dynamic Process Management
The highly scalable and Dynamic Process Management system makes it easy to automate, streamline and connect processes in each and every department in a business.

Smart Workflow Approvals
With characteristics like Smart Workflow Approvals, it is simple and effortless to submit and track document movement as well as approval through any organization.

KPI-Based Reports
The distinct and essential KPI-Based Reports help show how well an organization is achieving its vital objectives, keeping your business on track.
Cloud-Based Technology
The unique Cloud-Based Technology allows integration across various platforms, from smartphones and tablets to laptops, ensuring that the information is smoothly managed and distributed on a global level.

Integration with Other Apps
This exclusive feature helps connect the workflow management software with all the other useful tools, allowing you to perform tasks without needing to leave the platform.

SLAs & Due Dates
You can simply set proposed duration, due date (lead time), and Service Level Agreement (SLA) threshold for a specific activity.

Tables & Forms
Our workflow management software supports all basic field categories and enables the adding of custom tables into forms effortlessly. Most importantly, these tables and forms allow you to arrange the flow of information between all process participants smartly.

Powerful Reporting & Analytics
This tool helps you evaluate the performance of the team. Individual reports provide an idea of how good a particular team member is performing and how many tasks are being managed by that employee. Likewise, project reports give a clear view of the whole project, including slipping projects, project progress snapshots and burn-up charts.
In-built Team Communication
This particular trait supports communications around tasks right where work is getting done. It enables workers to ask questions, comment on various tasks and processes, mention their co-colleagues, and attach files, documents and images.

Confidential Information
This is one of the vital features of our enterprise workflow management software that enables automated concealing of confidential or private information in documents based on business rules.

Alert Management System
The Alert Management System is a unique feature that sends alerts via email or push notifications to your mobile in order to remind you of the upcoming approvals. You can also customize the type of notifications you wish to receive.

Easy & Fast Integration
It is now easy to integrate your workflows with both current operational systems and popular, third-party CRM/ERP systems.

Great After-Sales Support
Exceptional After-Sales Support is offered to our customers worldwide, ranging from simple parts exchange to complicated works such as components replacements. We also provide seamless online support via chat and email.

<table>
<thead>
<tr>
<th>Stages</th>
<th>HSE</th>
<th>Stages &amp; Users Approval</th>
</tr>
</thead>
<tbody>
<tr>
<td>Stage1</td>
<td>GayaHas Mehboob</td>
<td>1 (DL) 1 (Rem)</td>
</tr>
<tr>
<td>Stage2</td>
<td>Mohan Rok</td>
<td>1 (DL) 1 (Rem)</td>
</tr>
<tr>
<td>Stage3</td>
<td>Far Rok</td>
<td>1 (DL) 1 (Rem)</td>
</tr>
</tbody>
</table>

| HSE IA | Stage1 | Sanm Ullal | 1 (DL) 1 (Rem) |
| Stage2 | Mohan Rok | 1 (DL) 1 (Rem) |
| Stage3 | Far Rok | 1 (DL) 1 (Rem) |

| Environment | Stage1 | Faisal Rohman | 1 (DL) 1 (Rem) |
| Stage2 | Mohan Rok | 1 (DL) 1 (Rem) |
Some of Our Clients

Since 2010, we are providing multiple software solutions for business operations & development in various industries which helps clients to reach their full potential to maximize the use of their assets and meet customer satisfaction. We are working with some of the world’s largest companies, including Petronas, Galito’s, BSR Petrovietnam, PPL, H2AIM, Tanap, ADNOC, SNGPL, Dragon Oil, BUNDUQ, Lukoil, KJO, IDEMITSU, Equion and many others.

Worldwide Existence
Associate Offices Worldwide

**UK Office (Corporate Office)**

United Kingdom:
IFC1, Esplanade, St. Helier, Jersey, JE2 3BX
Channel Islands, United Kingdom
Email: info@velosiaims.com

**Middle East Offices (Headquarters)**

Abu Dhabi, United Arab Emirates (HQ)
Suite No. 1104, Al Ghaith Tower, Hamdan Bin Mohammed Street, P.O.Box No. 114192, Abu Dhabi, UAE
Tel.: +971 2 634 9815, Fax.: +971 2 634 9816
Email: info@velosiaims.com

Dubai, United Arab Emirates (Branch)
Suite No. 903F, 9th Floor,
 Ibn Battuta Gate Office Building, JIban Ali First, Dubai, UAE
Email: info@velosiaims.com

**Associate Offices Worldwide**

**Algeria:**
Cite D, Al Ashour, Ground Floor Algiers, Algeria,
Tel: +213 23 316 245, Fax: +213 23 316 225,

**Angola:**
Condomínio Mirantes do Talatona-Luanda Rua das Acácias, Casa B13
Luanda, Angola,
Tel.: +244 222 041 512, Fax: +244 222 041 532

**Egypt:**
Ali El-Gendy St. 27 (off Hassan Ma’moon St.)
P.C. 11765, Nasr City, Cairo, Egypt
Tel.: +20 2 26772647, Fax: +20 2 26772645

**Ghana:**
F 676/1, Angola Road,
Kuku Hill, Osu Accra, Ghana
Tel.: +233 302 786828, Fax.: +233 302 768774

**South Africa:**
Steeltest 28 Senator Rood Road, C.P 1939,
Vereeniging Ext 1, Gauteng
Tel.: +27 16 422 4930, Fax.: +27 16 422 4933

**China:**
Room 1304, ShengKang
LiaoShi Building, No.738 Shang Cheng Rd, Pudong District, Shanghai, PRC
200135, Shanghai, China
Tel.: +86 21 61650588

**Malaysia:**
No. 6-2, Jalan PJS 8/2, Mentari Business Park, Bandar Sunway, 46150 Petaling Jaya, Selangor, Malaysia.
Tel.: +603 5633 7111, Fax: +603 5633 7398

**Philippines:**
Unit B, 14F, Cebu IT Tower 2, Lot 6 Bkl 2, cor. Archbishop Reyes St. & Mindanao St., Cebu Business Park, Ayala 6000, Cebu, Philippines
Tel.: +63 32 5209853

**Thailand:**
208 Building Wireless Road, Room 1401(16)
14th Floor, Wireless Road, Lumpini, Pathumwan 10330, Bangkok, Thailand
Tel.: +662 252 8751, Fax.: +662 252 8753

**Turkey:**
1042.Cadde 1319. Sokak No.9/5 Ovecler,
Ankara, Turkey
Tel.: +90 312 4798837, Fax.: +90 312 479 8847

**Saudi Arabia:**
P.O. Box 7031, Unit No. 3, Talal Al-Doha Building, Sub of Prince Mohammad bin Fahd Road, Al-Qusur, Dhahran, 34247-2958

**South Korea:**
24F, KNN Tower Centum
Seo-Ro, Haeundae-Gu Busan, South Korea
Tel.: +85 51 664 6511, Fax.: +85 51 622 0073

**Kuwait:**
Yaal Building, Al Fahaheel, Al Dabbous St. Block 11, Building 19, 11th Floor, Office no. 12 PO BOX 47912, Safat 64030, Kuwait
Tel.: +965 22216885, Fax: +965 23983443

**Vietnam:**
Petro Tower, B Hoang Dieu Street, Vung Tau City, Vietnam
Tel.: (84) 254 6253222, Fax.(84) 254 6253223

**Brunei:**
Simpang 357, Lot No. 5211, Jalan Maulana, PO Box 1585, KA 1131, Kuala Belait, Brunei
Tel.: +673 8 713522, Fax.: +673 8 713522

**Japan:**
Office Address: No. 10-7, 1-Chome, Hatching Chuo-ku, Tokyo
104-0032 Japan
T: +813 3537 3679
F: +813 3537 3679

**Mongolia:**
3F San Business Centre, Sukhbaatar District, 8th Khoroo, Baga toiruu, 29 PM Amar Street, 12402 Ulaanbaatar, Mongolia
Tel.: +976 7011 9700, Fax.: +976 7011 9692

**Karachi:**
Suite 401, 4th Floor, Business Centre, Plot # 19-A, Block-6, P.E.C.H.S, Karachi, Pakistan
Tel.: +92 21 3454 9503, Fax.: +92 21 3454 9505

**Multan:**
Show Room # G-1, Ground Floor, Hafiz Trade Center, 1522 Railway Road, Multan, Pakistan
Tel.: +92-61-458 7772/3, Fax.: +92-61-458 7774

**Lahore:**
207-A, P-Block, Gulberg-III, Lahore, Pakistan
T: +92 42 35441451-3
F: +92 42 35441454

**Islamabad:**
Plot No. 198, Street No. 1, Industrial Area, 1-10/3, Islamabad, Pakistan
Tel.: +92 51 443 1282, Fax.: +92 51 443 1284
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VAIL-Flow